



**VILLAGE OF CATSKILL
BOARD OF TRUSTEES
REORGANIZATIONAL AND WORKSHOP MINUTES
APRIL 10, 2024**

PRESENT: President Joseph Kozloski
Vice President Natasha Law
Trustee Jamie Mitchell
Trustee Dan Ward
Trustee Jeff Workman

Also present were Village Clerk/Treasurer Anna Signoretti, Chief of Police Ron Frascello, Lieutenant Danny Waer, DPW Superintendent Patrick McCulloch and members of the public.

President Kozloski called the meeting to order at 6:30PM. with the Pledge of Allegiance.

PUBLIC HEARING to Amend Village Charter Section II Appointment of Village Clerk

On a motion by Vice President Law, seconded by Trustee Mitchell, motion carried unanimously to open the public hearing.

Vice President Law read the resolution for Local Law 2 of 2024.

**RESOLUTION TO AMEND SECTION II OF THE VILLAGE CHARTER CHANGING THE
APPOINTMENT TERM FOR THE VILLAGE CLERK FROM A 1 YEAR TERM TO A 3
YEAR TERM
LOCAL LAW 2 OF 2024
DATE: April 10, 2024**

Whereas, the current Village Charter provides for a one year appointment of the Clerk in the Village of Catskill Clerk's Office; and

Whereas, the Village Board recognizes the expertise and knowledge of the Clerk are instrumental in maintaining the smooth operation of the Clerk's office and providing essential services to the residents of the Village of Catskill; and

Whereas, recognizes the commitment and hard work of the Clerk have significantly contributed to the overall success and positive reputation of the Clerk's office within the community; and

Whereas, the Village Board seeks to provide opportunity for continued dedication, professionalism, and efficiency as is currently demonstrated by the Clerk; and

Whereas, the Village Board finds that an annual appointment of this position is inconsistent with the needs of the Clerk and residents of the Village and further finds that a longer term will promote commitment, continuity, and efficiencies within the office for the benefit of the Village residents; and

Whereas, the Village Board finds that a three year appointment is consistent with the incumbency of elected officials in the Village and will not unduly burden future boards,

Now therefore,

Be it resolved that the Village of Catskill Charter Section II is hereby amended to read "...a Village Clerk to be appointed by the Trustees to a three (3) year term."

President Kozloski asked if there were any comments or questions from the public. Margaret Tomlinson commented that she felt that Village Clerk Anna Signoretti has been a pleasure to work with. No other comments or questions from the public.

On a motion by Vice President Law, seconded by Trustee Ward, motion carried unanimously to close the public hearing.

President Kozloski called for a roll call vote.

	<u>AYES</u>	<u>NAYES</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joseph Kozloski, President	X			
Natasha Law	X			
Jamie Mitchell	X			
Dan Ward	X			
Jeff Workman	X			

The motion is carried.

The resolution is thereupon adopted on April 10, 2024.

On a motion by Vice President Law, seconded by Trustee Ward, motion carried unanimously to close the public hearing.

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REORGANIZATIONAL MEETING:

Board of Elections certified the election results as follows:

Jeffrey Workman:	451	votes
Peter Grasse:	442	
Daniel Ward:	492	
Jeffrey Holliday:	437	

On a motion by Trustee Mitchell, seconded by Trustee Ward, motion carried unanimously to accept the certified election results.

Oath of Office Administered

The Oath of Office was administered to the newly elected officials: Daniel Ward and Jeffrey Workman on April 1, 2024

Nomination of President:

An emergency board meeting was held on April 1, 2024 for the purpose of nominating a Village President and nominating a Village Vice President. Joseph Kozloski has been named Village President and Natasha Law has been named Village Vice President.

Reappoint Anna Signoretti as Village Clerk/Treasurer for 3 year term:

On a motion by Vice President Law, seconded by Trustee Workman, and passed unanimously to reappoint Anna Signoretti as Village Clerk/Treasurer.

Reappoint Ronald Frascello as Police Chief, Danny Waer as Lieutenant, Patrick McCulloch as DPW Superintendent, and Mike Ragaini as Code Enforcement Officer:

On a motion by Trustee Mitchell, seconded by Trustee Ward, motion carried unanimously to approve the reappointments of Ronald Frascello as Police Chief, Dan Waer as Lieutenant, Patrick McCulloch as DPW Superintendent and Michael Ragaini as Code Enforcement Officer.

Approve Committee Appointments: attached.

On a motion by Trustee Michell, seconded by Vice President Law, motion carried unanimously to approve the committee Appointments.

Approve Daily Mail as official newspaper:

On a motion by Vice President Law, seconded by Trustee Workman, motion carried unanimously to approve the Daily Mail as the official newspaper.

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Approve the Bank of Greene County as the official bank for the Village:

On a motion by Trustee Ward, seconded by Trustee Workman, motion carried unanimously to approve The Bank of Greene County as the official bank for the Village.

Approve to hold Village Board Meetings on the 2nd and 4th Wednesday of the month at the Senior Center, Academy Street, (Off Thompson St.) Catskill:

On a motion by Trustee Workman, seconded by Trustee Mitchell, motion carried unanimously to approve to hold Village Board meetings on the 2nd and 4th Wednesday of the month at the Senior Center on Academy Street at 6:30PM.

Approve to retain Wayne Thompson, Esq as the Village Attorney:

On a motion by Trustee Mitchell, seconded by Vice President Law, motion carried unanimously to approve to retain Wayne Thompson, Esq as the Village Attorney.

Approve the Procurement Policy on file at the Clerk's Office:

On a motion by Trustee Workman, seconded by Trustee Ward, motion carried unanimously to approve the procurement policy on file in the Clerk's office.

Approve resolution for the advance approval of claims

On a motion by Trustee Workman, seconded by Trustee Ward, motion carried unanimously to approve the resolution for the advance approval of claims.

Approve the purchases from local vendors with a price differential not to exceed 10%

On a motion by Vice President Law, seconded by Trustee Mitchell motion carried unanimously to Approve the purchases from local vendors with a price differential not to exceed 10%.

Approve the Investment Policy on file in the Clerk's Office:

On a motion by Vice President Law, seconded by Trustee Workman, motion carried unanimously to approve the investment policy on file in the Clerk's Office.

Approve the attached resolution regarding mileage allowance at \$.67/ mile:

On a motion by Trustee Ward, seconded by Trustee Workman, motion carried unanimously to approve the mileage allowance as \$.67/mile.

Approve attendance at meetings and training schools sponsored by the Conference of Mayors, Mohawk Hudson Association of Village Officials, Capital District Village Clerks Association and State and Federal agencies.

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On a motion by Trustee Workman, seconded by Vice President Law, motion carried unanimously to approve the attendance at approved training schools and meetings.

Motion to establish 6 hour/day as the standard workday for Trustees for retirement reporting purposes. The total number of days reported for Trustees will be five (5) days per month. Standard workday and terms of office have already been established for other trustees who participate in the retirement system.

On a motion by Vice President Law, seconded by Trustee Mitchell, motion carried unanimously to establish 6 hours/day for standard workday for retirement reporting purposes for Trustees and Justices.

Approve Service Award for the Fire Company.

On a motion by Trustee Workman, seconded by Trustee Ward, motion carried unanimously to approve service award for the Fire Company.

AGENDA

Approval of Department Reports for March 2024:

On a motion by Vice President Law, seconded by Trustee Workman and passed unanimously to accept the Department Reports for March 2024

Approval of Treasurers Report for March 2024:

On a motion by Trustee Ward, seconded by Vice President Law and passed unanimously to accept the Treasurers Report for March 2024.

Approve payment of audited bills for April 10, 2024:

BE IT RESOLVED, that the Village Board approves payment of audited bills for April 10, 2024 as presented from:

General Fund A	\$	214,526.15
Water Fund F	\$	40,043.60
Sewer Fund G	\$	47,717.18

On a motion by Vice President Law, seconded by Trustee Michell, and passed unanimously to approve payment of audited bills for April 10, 2024.

Approve the Minutes from March 28, 2024:

On a motion by Vice President Law, seconded by Trustee Workman and passed unanimously to approve the minutes of March 28, 2024.

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Accept chemical bids for sewer treatment plant and water filtration plant:

On a motion by Trustee Ward, seconded by Trustee Workman and passed unanimously to accept chemical bids.

Approve budget transfers (see attached):

On a motion by Vice President Law, seconded by Trustee Ward and passed unanimously to approve budget transfers as attached.

Approve fee change for taxi license fee from \$100 to \$150:

On a motion by Vice President Law, seconded by Trustee Ward and passed unanimously to approve fee change.

Review tag day requests at the Catskill Firehouse:

On a motion by Trustee Workman, seconded by Trustee Ward, motion carried unanimously to approve tag day requests from Catskill Little League and Greene County Pop Warner Cheer.

Set date for budget appropriations meeting:

On a motion by Vice President Law, seconded by Trustee Ward and passed unanimously to set budget appropriations meeting for May 14, 2024 at 6:30pm at the Senior Center.

Thomas Cole House update:

Lisa Fox Martin and staff came in to give an update on the new visitor center at Thomas Cole House. They also talked about the various programs they have running and plans for future exhibits and events. They encouraged everyone from the Village to come out to enjoy the different events they have. They also talked about the programs they run for the schools.

Additional agenda item added

**Accept resolution for water system upgrade project SEQR Type II Classification
(Resolution 2 of 2024)**

**VILLAGE OF CATSKILL
WATER SYSTEM UPGRADES PROJECT
RESOLUTION NO. 2 OF 2024**

SEQR TYPE II CLASSIFICATION

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WHEREAS, the Village of Catskill, Greene County, New York (hereinafter the “Village”) has established the public benefit to the Village residents of upgrades to the existing water system; and,

WHEREAS, the Village of Catskill Board of Trustees is the Lead Agency of the Project; and,

WHEREAS, the project includes repair, replacement in kind and cured-in-place piping for the existing water system (hereinafter the “Project”); and,

WHEREAS, 6 NYCRR Part 617.5(c)(2) states “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrades to buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in Section 617.4 of this Part” has been determined not to have a significant impact on the environment and are precluded from environmental review under Environmental Conservation Law Article 8; and,

WHEREAS, 6 NYCRR Part 617.5(c)(6) states “street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities” has been determined not to have a significant impact on the environment and are precluded from environmental review under Environmental Conservation Law Article 8; and,

WHEREAS, the Village Board of Trustees, after exercising due diligence, finds that the proposed project does not meet or exceed any of the thresholds in Section 617.4;

NOW, THEREFORE,

BE IT RESOLVED that the Village of Catskill Board of Trustees as Lead Agency hereby finds that the Project is a Type II Action and is not subject to review under SEQRA (6 NYCRR Part 617.5).

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon a vote of the Trustees at a duly authorized meeting of the Village Board.

	<u>AYES</u>	<u>NAYES</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joseph Kozloski, President	X			
Natasha Law Vice President	X			
Jamie Mitchell	X			
Dan Ward	X			

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Jeff Workman X

The motion is carried.

The resolution is thereupon adopted on April 8, 2024.

Pump station #3 repair:

On a motion by Trustee Workman, seconded by Trustee Ward and passed unanimously to approve the repair work necessary for pump station #3.

Executive Session for Personnel Matters

On a motion by Trustee Mitchell, seconded by Trustee Ward and passed unanimously to enter into executive session for personnel matters at 7:21 pm.

On a motion by Vice President Law, seconded by Trustee Mitchell and passed unanimously to return to regular session at 8:30 pm.

Adjournment:

On a motion by Trustee Ward, seconded by President Kozloski to adjourn the meeting at 8:30 pm.

Respectfully submitted,

Anna Signoretti
Village Clerk/Treasurer

Approved:
April 24, 2024