Application for Building Permit

VILLAGE OF CATSKILL, COUNTY OF GREENE, NEW YORK
422 MAIN STREET, CATSKILL, NEW YORK 12414
(518) 943-6564 FAX (518) 943-2508

***Location_____**

Tax Map No. _____- _____-_____-_____

Zone_____

Historic District: YES____ NO____

Permit No. _____-_____

Approved _____, 20 _____
Disapproved _____, 20 _____
Reason disapproved _____
_____

_____
Signature of Code Enforcement Officer

DATE _____, 20_____

Building Permit expires twelve (12) months from date of issuance.
One renewal may be granted for 6 months provided progress is apparent.

A. This application must be completely filled out in ink and submitted to the Code Enforcement Officer.
B. Plot plans showing location of lot and building on premises, relationship to adjoining premises or Public Street or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.
C. This application must be accompanied by TWO complete sets of plans showing proposed construction and TWO complete sets of specifications. Plans and specification shall describe the nature of the work to be performed, the **MATERIALS** and **EQUIPMENT** to be used and installed and details of **STRUCTURAL, MECHANICAL, ELECTRICAL** and **PLUMBING INSTALLATIONS**.
D. The work covered by this application MAY NOT be COMMENCED before the issuance of the Building Permit.
E. Upon approval of this application, the Building Department will issue a Building Permit to the applicant together with an approved, duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises available for inspection throughout the progress of the work.
F. No building shall be OCCUPIED or USED in whole or in part for any purpose whatsoever until a Certificate of Occupancy shall have been granted by the Building Department.
G. **All electrical work must be performed by a Greene County Licensed Electrician.**
H. All work shall be performed in accordance with the construction documents submitted and accepted as part of this application. The Code Enforcement Officer shall be notified immediately in the event of changes occurring during construction. Any deviation from the approved plans must be authorized by the approval of revised plans subject to the same procedure established for the examination of the original plans. An additional permit fee may be charged predicated on the extent of the variation from the original plans.

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the New York State Uniform Building Code for the construction of a building, additions, or alterations, or for installations of swimming pools and fences, as herein described. The applicant has read the above requirements and agrees to comply with all applicable laws, ordinances, and regulations. All fields marked with * are required.

_____
*SIGNATURE OF APPLICANT

_____
*PRINT NAME

_____
*ADDRESS OF APPLICANT

_____
*PHONE NUMBER OF APPLICANT

_____
*EMAIL ADDRESS OF APPLICANT

*Applicant is: Owner _____ Lessee _____ Agent _____ Architect _____ Business _____ Contractor _____

*Name of Owner _____ Address _____ Phone _____

*Name of Architect _____ Address _____ Phone _____

*Name of Contractor _____ Address _____ Phone _____

1. **State existing use** and occupancy of premises and **intended use** and occupancy of proposed construction:
   A. Existing use and occupancy _____
   B. Intended use and occupancy _____

*2. Nature of work: New Building _____ Addition _____ Repair _____ Alteration _____ Relocation _____
Swimming Pool _____ Deck _____ Fence _____ Change of Occupancy _____

Costs for the work described in the Application for Building Permit include the cost of all the construction labor, materials and other work done in connection therewith, exclusive of the cost of the land. An additional permit fee may be added predicated on the extent of the variation from the original plans.

*3. Estimated Value of Project _____ Fee_____ (Fee is .0075 of the value due at time of submission; minimum fee is $100., payable to the *Village of Catskill*.)

4. Size of lot or area of site is _____ acres.

5. Dimensions of new construction: Front _____ Rear _____ Depth _____ Height _____ No. of Stories _____

6. Dimensions of existing structure: Front _____ Rear _____ Depth _____ Height _____ No. of Stories _____

7. If dwelling, number of dwelling units _____ Number of Kitchens _____
Number of dwelling units on each floor _____ Number of Bedrooms _____
Number of Bathrooms _____

8. If garage, number of cars _____

9. Central Air Conditioning in building: Yes _____ No _____

10. Elevators in building: Yes _____ No _____

**************************************SCOPE OF WORK**************************************

*Indicate with sufficient clarity and detail the nature and extent of the work proposed. Furnish plans, material lists, and any other documentation to substantiate that the proposed work will comply with the Uniform Code and the State Energy Conservation Construction Code.

_____

_____

_____

_____

_____

LAWS OF NEW YORK, 1998
CHAPTER 439

The **general municipal law is amended by adding a new section 125** to read as follows:

125. ISSUANCE OF BUILDING PERMITS. NO CITY, TOWN OR VILLAGE SHALL ISSUE A BUILDING PERMIT WITHOUT OBTAINING FROM THE PERMIT APPLICANT EITHER:

1. PROOF DULY SUBSCRIBED THAT WORKERS' COMPENSATION INSURANCE AND DISABILITY BENEFITS COVERAGE ISSUED BY AN INSURANCE CARRIER IN A FORM SATISFACTORY TO THE CHAIR OF THE WORKERS' COMPENSATION BOARD AS PROVIDED FOR IN SECTION FIFTY-SEVEN OF THE WORKERS' COMPENSATION LAW IS EFFECTIVE, OR

2. AN AFFIDAVIT THAT SUCH PERMIT APPLICANT HAS NOT ENGAGED AN EMPLOYER OR ANY EMPLOYEES AS THOSE TERMS ARE DEFINED IN SECTION TWO OF THE WORKERS' COMPENSATION LAW TO PERFORM WORK RELATING TO SUCH BUILDING PERMIT.

Implementing Section 125 of the General Municipal Law

1. General Contractors -- Business Owners and Certain Homeowners

For **businesses and certain homeowners listed as the general contractors on building permits,** proof that they are in compliance with Section 57 of the Workers' Compensation Law (WCL) is **ONE** of the following forms that indicate that they are:

- ♦ insured (C-105.2 or U-26.3),
- ♦ self-insured (SI-12), or
- ♦ are exempt (CE-200),

under the mandatory coverage provisions of the WCL. Any residence that is not a **1, 2, 3 or 4 Family, Owner-occupied Residence** is considered a business (income or potential income property) and must prove compliance by filing one of the above forms.

2. Owner-occupied Residences

For homeowners of a **1, 2, 3 or 4 Family, Owner-occupied Residence,** proof of their exemption from the mandatory coverage provisions of the Workers' Compensation Law when applying for a building permit is to file form CE-200).

- ♦ Form CE 200 (found online) shall be filed if the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is listed as the general contractor on the building permit, and the homeowner:
  - ◊ is performing all the work for which the building permit was issued him/herself,
  - ◊ is not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping the homeowner perform such work, or
  - ◊ has a homeowner's insurance policy that is currently in effect and covers the property for which the building permit was issued AND the homeowner is hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued.
- ♦ If the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is hiring or paying individuals a total of **40 hours or MORE** in any week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued, then the homeowner may not file the "Affidavit of Exemption" form, CE-200), but shall either:
  - ◊ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit (the C-105.2 or U-26.3 form), OR
  - ◊ have the general contractor, (performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit) provide appropriate proof of workers' compensation coverage, or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit.

FOR CE-200 Information and Form go to: http://www.wcb.ny.gov/

APPLICATIONS ARE NOT ACCEPTED WITHOUT INSURANCE REQUIREMENTS

Each application must be accompanied with current insurance forms as determined below

*If applicant is **Owner** of 1, 2, 3, or 4 Family Owner-occupied Residence:

Is the owner performing all the work? Yes _____ No _____
Is the owner not compensating the individual performing the work? Yes _____ No _____
Is the owner paying individuals a total of less than 40 hours a week? Yes _____ No _____

If "**YES**" to one of the above questions, we require: Copy of homeowner's policy **and** Form CE-200 _____

If "**NO**" to all above questions, or applicant is **Business** or **General Contractor**, we require one of the following proofs of workers' compensation and disability insurance (either A, B or C):

A. Affidavit of Exemption:
Form CE-200 _____

B. Certificates of Workers' Compensation Insurance and Disability Benefits Insurance:
(Workers' Comp) Form C-105.2 _____ **or** *State Insurance Fund* Form U-26.3 _____
AND
(Disability) Form DB-120.1 _____ **or** Form DB-820/829 _____

C. Self-insured or participating in authorized self-insurance plan:
Form SI-12 _____ **or** Form GSI-105.2 _____
AND
Form DB-155 _____

ACORD forms are NOT acceptable proof of NY State workers' compensation or disability insurance coverage

*I, _____, swear that the statements contained herein are true to the best of my knowledge. (PRINT NAME)

_____
*APPLICANT SIGNATURE

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Action of Planning Board: [ ] Approve [ ] Disapprove

_____

_____

Chairman: _____ Date: _____